

Church Attendance
 Report

Church Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Directions for Using this Form

1. This form should be filled out on the second and seventh Sabbaths of each quarter.
 Establish a person(s) to be responsible for this count.

2. This count for church attendance should take place at the beginning of the sermon, and
 should be conducted in the same manner and at the same time each Sabbath the count
 is taken to assure accuracy and uniformity. Where two or more services are held on a
 Sabbath, the figure recorded is the attendance of both/all.

3. This attendance count should include the total number in attendance including: all

children (regardless of age), all adults, both SDA visitors, and non-SDA visitors. Everyone
who is in attendance is to be recorded. This is to be an actual count, not an estimate.

4. After the attendance counts are totaled and recorded in the space below, this form
 should be given to your local church clerk/secretary.

5. This information should be included in the quarterly reports.



Second Sabbath
 Attendance

Signature of person doing count:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Count: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Seventh Sabbath
 Attendance

Signature of person doing count:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Count: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_